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December 20, 2006

Dear Municipal Income Tax Administrator:

This is a fast-paced and exciting time of year, and I know many of you are busy with year-end tasks and events. Likewise, the Ohio Business Gateway continues to work on the Municipal Income Tax project and I would like to provide you with an update.

OBG is completing work on the next part of the overall project, withholding payments and returns, in preparation for opening this service in late January. Withholding payments and returns will be a straightforward addition to the existing services, and you will still receive all data from OBG and manage all of your electronic payments in the same way. I will provide you with more information as we get closer to the launch.

We have continued to meet with municipal tax administrators in our project forums, discussing the withholding payments and returns as well as new features that will enable practitioners and third party service providers to more efficiently use many of the existing OBG forms and services on behalf of their clients. Enabling practitioners and service providers in this way will address a popular feature request and also present a significant additional opportunity for municipalities to benefit from the consistency and accuracy of OBG's electronic filing services. These initiatives, to be implemented later in 2007, directly support our continued goal of providing valuable electronic filing services to both businesses and municipalities.

The 2007 Municipal Profile Certifications were distributed earlier this month. **Please remember to review your Municipal Profile Certification and provide any new or updated information by December 29, 2006.** I hope that providing pre-filled certifications helps reduce the time you spend to review and update your information. If you have any questions about your certification, please contact the Program Office at the number shown above. *If your municipality utilizes a third party administrator (TPA, e.g., RITA, CCA, etc.) for tax administration, please consult with your TPA before you return any certification to OBG. OBG will work with all TPAs to coordinate the Certification for their member municipalities.*

Finally, you may also be interested in knowing that the OBG and the Municipal Income Tax project recently helped Ohio achieve a 3<sup>rd</sup> place standing in the *Digital States Survey* sponsored by the Center for Digital Government. The *Survey* recognizes governments' use of digital technologies to better serve their constituents and streamline operations, and the project was specifically recognized for its cross-boundary collaboration. This is a significant recognition for Ohio and the Municipal Income Tax project, and it is something that all Ohioans can be proud of.

Thank you for your support of the project this past year. Have a safe and happy holiday season, and best wishes for continued successes in 2007!

Sincerely,

Joe Zapotosky  
Program Director